

Please send your resume to:
Sherry_Dunn@G3.ca
Regional HR Business Partner /SK

We offer employees excellent working conditions, competitive salaries and a comprehensive benefit package. Interested candidates are invited to submit a resume and cover letter stating their salary expectations.

G3 is proud of its diverse workforce comprised of employees who are valued for their individual skills and attributes.

Applicants should identify if they require accommodation during the competition process on a confidential basis.

Job Title: Senior Operations Assistant

Location: G3 Leader, Leader SK

G3 Canada Limited is a progressive and continuously growing company. As part of our commitment to building a smarter path from farmers' fields to global markets, we are establishing a highly efficient coast to coast Canadian grain enterprise designed to provide a unique competitive alternative to farmers and superior service to customers and stakeholders. The integrity and resourcefulness of people are the foundation of that commitment.

The Senior Operations Assistant is responsible for performing duties related to handling grain throughout the Elevator, which includes maintaining clean and efficient physical facilities, receiving and handling grain shipments, and providing excellent customer service. This role may oversee work directions for lower level Operations Assistants on a shift.

Responsibilities and duties include but not limited to:

- Complies at all times, and ensures subcontractor complies, with corporate environment, health and safety policies and best practices;
- Complies with environmental standards and all industry regulatory requirements and grading standards;
- Plans and supervises junior employees for operation transfers, reception, and expedition, if required;
- Operates Terminal control systems;
- Ensures physical facilities are clean, efficient and well-maintained and communicates maintenance needs as required;
- Receives grain by truck, including weighing and documentation;
- Samples grain prior to unloading and while transferring in a facility;
- Supervises and operates grain cleaning equipment to remove dockage;
- Bins and transfers grain;
- Applies official grade to shipped and received grain;
- Ships grain, including handling rail cars and locomotives;
- Provides friendly/quality customer service to all farmers and commercial truckers;
- Performs all other duties as assigned.

Qualifications

- Minimum 3 years of relevant experience at an Elevator and/or Terminal;
- Previous customer service experience is required;
- Farm or Ag industry experience required

G3 provides the opportunity to have a challenging and rewarding career that will allow one to be part of a growing and dynamic company while offering a competitive salary and benefits package. Join our diverse team of talented professionals who call G3 home!

This posting will remain open until a suitable candidate is selected.

Building a smarter path from farmers' fields to global markets.